

TEC Minutes
March 10, 2017

rev. b

In Attendance:

Representatives:

Steve Macho, Judy Davis, Laura Klenk, David Henry, Michelle Bae-Dimitriadis, Kerry Renzoni, Terri Cinotti, Dave Wilson, Jill Gradwell, Fran Paskowitz

Ex Officio Members

Wendy Paterson, Patty Recchio, John Siskar, Kathy Wood

Others in Attendance:

Joe Zawicki (NSS/ESSE), Wynnie Fisher (SNSS & AH), Julie Henry (SoE/EER), Rosemary Arioli (SoE/ERR)

Not in Attendance

Representative

Sherri Weber, Alex Means, Hibajene Shandomo, Shannon Budin, James Cercone, Dan Klein, Holly Zimmerman

Ex Officio Members

Benjamin Christy, Scott Johnson, Roslyn Linder, Melanie Perreault, Kevin Miller, Mark Severson, Mary Todd, Jim Mayrose, Larry Maheady, Jevon Hunter

- I. Call to order (1:04 pm)
- II. Approval of the minutes from February 10, 2017 – Approved pending changes noted below:
 - A. Addition of names on “others in attendance” Bill Mitchell, Clark Green, William Mitchell, and Mark Severson.
 - B. Steve Macho noted that the “in attendance” portion of the minutes is completed using the sign in sheets.
 - C. Steve requested that all in attendance sign-in.
- III. TEC Membership – Per Steve
 - A. Need a roster of Subcommittees memberships
 - B. Election (identification) of Representatives – Revised bi-laws create positions for the following:
 1. AH Rep _____
 2. SNSS Rep _____
 - C. TEC representatives
 1. Request representatives report to their colleagues & encourage committee participation
 2. Request each representative serve on at least one subcommittee – thank you!
 - A. TEC Committees & Reports Assessment/CAEP Accreditation (Joe Zawicki)
 1. Bi-laws vote. 30 in favor, and 3 reject. Updated bi-laws passed.
 - a. Joe discussed working with computing services to assist with verifying that those who voted were supposed to vote.
 - b. Jill suggested that we discuss for future votes if we would like an uninterested party to monitor the vote.

- c. Joe currently monitored the vote as part of the assessment committee. Wendy suggested using a non-disclosure agreement.
 2. Report on: Survey on Conceptual Framework and Dispositions
 - a. Findings – most are people familiar with Buffalo State’s conceptual framework at some level.
 - b. Related to the question of revising Buffalo State’s conceptual framework – 35% said yes.
 - c. Relevancy of dispositions was conveyed in the survey results as well.
 - d. Considerations of the assessment committee:
 - i. This is a great time to update and rebrand the CF to both a useful and memorable model (vs. CLoP-TRoDD).
 - ii. A rebranding will not require realignment with program assessments. (The components will remain constant.)
 - iii. Dispositions need to be practical and manageable yet broad enough to capture the full range of desired behaviors. Discussed:
 - a. Reviewing and revising
 - b. Rebranding (ex. RISE – Reflective, Innovative, Student Centered Educators or GET - Globally Engaged Teachers, or STEP – Students to Teachers Education Programs)
 - c. Dispositions – need to review and generate a system
 - iv. 3/17/17 at 11am there will be a meeting to discuss conceptual framework and dispositions in 302 Bacon.
 - v. Jill suggested considering having revisions be inline with requirements of SPA report.
 - vi. David Henry noted that TaskStream will allow for items in SPA report to be reported on.
- B. Faculty Development (Jill Gradwell / Shannon Budin)
 1. Sue Rubino – sent an email announcing the faculty development committee workshop session for 3/31/17. Two sessions available – pick one. School of Ed. will meet in the morning – methodologies of engagement in college level classroom. Lunch sponsored by School of Ed. School of Ed faculty will be in attendance all day.
- C. Field/Clinical Experiences (Rosemary Arioli) (15 min)
 1. Piloting the student handbook.
 2. Much of the handbook came from policy.
 3. Handbook is electronic so it can be updated easily with policy changes
 4. Appendices can be tailored by department.
 5. Question posed by Rosemary: when do we want these to be posted on Educational Preparation Program (EPP) websites?
 6. Question to the group: how should this be distributed to other departments to look at and to use?
 7. Steve asked if the long-term goal is for all departments to use the handbook.
 8. Wendy indicated that the handbook needs to be distributed to the whole TEU and to departments.
 9. Question posed of whether there is a mechanism for feedback after distribution.
 10. Steve noted that if there was a motion to the floor to review this at TEU, then it could be new business for the next meeting.

11. Jill asked if the committee wanted feedback on the document.
 12. Rosemary indicated that there are areas that are worthy of review because policies may need to be updated.
 13. Joe suggested adding a date on the cover and/or on each page of the document, helping to monitor changes.
 14. Discussion of methods for feedback was had.
 15. Jill asked if the document could be used for guidelines that are not necessarily mandated for each department so that departments may adapt what pertains to them.
 16. Joe reinforced that perhaps there could be a core piece to the handbook.
 17. Rosemary added that the student handbook itself was the core.
 18. Judy indicated that programs and departments need to know that this handbook replaces additional student teaching handbooks.
 19. Jill motioned that Rosemary send this document to key people and bring this to a vote.
 20. Motioned and seconded that the “key people” listed on page 4 of 56 of the handbook have one month to review this document. “Key people” should circulate this handbook to their faculty and related teaching staff to acquire feedback.
 21. Voted – majority in favor of motion of the above motion.
 22. Rosemary – indicated that the handbook has been distributed to the individuals on page 4 of 56.
 23. Handbook is currently posted on the website for mentored teachers (Elementary Ed and Reading Dept).
- D. Recruitment – Kathy Wood
1. Urban Teacher’s Academy – Academy will be at McKinley high school. McKinley is the number 1 school sought out by students. Great collaboration with district and district has put the program under their CTE. A great number of students from NYC interested. Ribbon cutting – sometime in April.
- E. UUP Teacher Education Task Force Report (Steve Macho)
1. Still meeting, trying to influence legislature.
- IV. Unit Head Report (Wendy Paterson)
- A. Announced at Provost Council – First time in a long time, we have seen a “lesser melt” (by ½ million dollars).
 - B. Julie Henry and Lisa Rafferty were given a thank you for pursuing the Hometown Advantage program that helped raise the number of undergraduates who enrolled in grad school.
 - C. Dave Henry was given a thank you for his work on the 4 + 1 Accelerated Pathways from undergrad to grad.
 - D. EdTPA Workshop – Thank you given to all those attended.
 1. Close to having regional evaluations of the EdTPA.
 2. Four private schools are in favor of regional evaluations.
 3. SUNY is not in favor of regional evaluation of EdTPA.
 4. David Henry posed the question: who decides if regional scoring is allowed?
 5. Regional scoring is allowed in some areas (not in NY) under contract for a short period of time, per Patty Recchio.
 - E. Advisement changes (discussed at Provost Council)
 1. Requirements coming out for mandatory advisement.
 2. Be assertive about what you do and how you advise your candidates.

3. If advisement is working for a program, then continue to do advise accordingly (ex. programs such as SLP, outside of education).
 - F. Deans' Honors Program was discussed
 1. Current students qualify.
 2. Currently no money associated.
 - G. EUROP – Early Undergraduate Research Opportunity Program – great program if you want students to participate in research that you would like to be completed in schools.
 - H. SUNY Diversity Line in teaching – SUNY diversity fellowship awarded to Gliset Colon at Buffalo State.
- V. Certification Office update (Patty Recchio)
- A. There may be some changes coming in the next week and Patty will send to TEU and to students.
 - B. NYSTE vouchers are arriving soon – it will be a little while before these are offered to the students and students should monitor their email for notification on this.
 - C. Patty going to TCC meeting at the end of the month where they will be meeting with SUNY and the director of education programs in Albany (Laura Glass).
 - D. CTLE – Continuing Teacher and Leader Education
 1. Who needs this professional development?
 - a. Classroom and educational leadership titles
 - b. Level III teaching assistants
 2. Acceptable activities have to be provided through a professional development sponsor (Buffalo State is one). They can be credit bearing or not.
 3. If completing PD activities you will need an attendee log and will need to provide a certificate of completion that can be obtained from the Teacher Cert office. The records must be retained for 8 years – this will be retained in Teacher Cert office.
- VI. CEURE/Educational Pipeline Initiatives update (John Siskar)
- A. Southeast Asia Week – Panel Discussion
- VII. TEUPAC Co-Director (Pixita del Prado Hill)
- A. No report – At conference
- VIII. Old Business
- A. Bylaws review: TEC membership (4-year review as per bylaws)
 1. TEU Vote Results
- IX. New Business
- A. MOU regarding Unit Head (flow of authority)
 1. Steve entertained a motion to form an ad hoc committee to draft an MOU for Unit Head.
 2. Jill suggested that having the Unit Head description and responsibilities in the Bi-laws nullifies the need for a MOU; therefore, a committee to draft an MOU is not necessary.
 3. No sponsor or second for the entertained motion.
- X. Adjournment (2:30) – Jill motioned, seconded, and no discussion. All in favor.
- XI. Fran Paskowitz was introduced as new community representative.